



**AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE  
PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES**

**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**SCIMETRIKA , LLC  
100 Capitola Drive, Suite 106  
Durham, North Carolina 27713-4451  
Tel: (828) 505-7868  
Fax: (919) 572-6565**

Contract Number: GS-35F-051DA

Period Covered: November 17, 2015 – November 16, 2020

Pricelist current through: Award

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**CUSTOMER INFORMATION:**

1a. Awarded Special Item Number(s):

SIN	Description
132-51	INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: **Not Applicable.**

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education. **Not applicable.**

2. Maximum Order: **\$500,000.00**

3. Minimum Order: **\$100.00**

4. Geographic Coverage: **48 contiguous States and the District of Columbia, Alaska, Hawaii, Puerto Rico, Washington, DC and US Territories.**

5. Point of Production:

**SCIMETRIKA, LLC  
100 Capitola Drive, Suite 106  
Durham, North Carolina 27713-4451  
Tel: (828) 505-7868  
Fax: (919) 572-6565**

6. Prices Shown Herein are Net: **(discount included)**

7. Quantity Discount: **None**

8. Prompt Payment Terms: **1% NET-20, otherwise NET-30**

9. Government Purchase Cards: **are accepted.**



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10. Foreign Items: **Not Applicable**
  11. Time of Delivery: **30 Days ARO**
  - 11b. Expedited Delivery: **30 Days ARO**
  - 11c. Overnight/2-Day Delivery: **Available, Consult with Contractor**
  - 11d. Urgent Requirements: **Available, Consult with Contractor**
  12. FOB Point: **Destination for 48 contiguous States; freight charges apply outside 48 contiguous States**
  13. **Ordering Address:**

**SCIMETRIKA, LLC**  
**100 Capitola Drive, Suite 106**  
**Durham, North Carolina 27713-4451**  
**Tel: (828) 505-7868**  
**Fax: (919) 572-6565**
  14. **Payment Address:**

**SCIMETRIKA, LLC**  
**100 Capitola Drive, Suite 106**  
**Durham, North Carolina 27713-4451**  
**Tel: (828) 505-7868**  
**Fax: (919) 572-6565**
  15. Warranty Provisions: **Standard Commercial Warranty**
  16. Export Packing charges: **Not applicable**
  17. Terms and conditions of Government Purchase Card Acceptance: **Contact NGEN for terms and conditions of Government Purchase Card acceptance above micro-purchase threshold.**
  18. Terms and conditions of rental, maintenance, and repair: **Not Applicable**



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19. Terms and conditions of installation: **Not applicable**
  20. Terms and conditions of repair parts: **Not applicable**
  - 20a. Terms and conditions for any other services: **Not applicable**
  21. List of service and distribution points:  
**SCIMETRIKA, LLC**  
**100 Capitola Drive, Suite 106**  
**Durham, North Carolina 27713-4451**  
**Tel: (828) 505-7868**  
**Fax: (919) 572-6565**
  22. List of participating dealers: **Not applicable**
  23. Preventive maintenance: **Not applicable**
  - 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: **Not applicable**
  - 24b. Contact SCIMETRIKA for Section 508 compliance information. The EIT standards can be found at: <http://www.section508.gov>
  25. DUNS Number: 100351217
  26. SCIMETRIKA is registered in the System for Award Management (SAM) database.
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**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**



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- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
  - b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
  - c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
  - d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and



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(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

**In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS 2 COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I 22 OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.**

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**



a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I

– OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### **16. DESCRIPTION OF IT/EC SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 and Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT services shall be in accordance with the contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.



### **SciMetrika's Pricing & Rates**

<b>Labor Category</b>	<b>Hourly Rate with IFF .75</b>
Project Manager	\$ 132.82
IT Lead	\$ 102.38
IT Developer/Web Developer - Sr.	\$ 87.18
IT Developer/Web Developer	\$ 74.76
IT Developer/Web Developer - Jr.	\$ 58.00
Programmer/Analyst	\$ 83.93
Enterprise Systems Architect	\$ 122.94
Busines Systems Analyst	\$ 124.22
Computer Programmer III	\$ 155.28
Business Analyst/Tech Writer	\$ 117.10
Statistician I	\$ 118.49
Statistician II	\$ 125.40
Subject Matter Expert	\$ 199.96
Subject Matter Expert/Technical Assistant	\$ 203.49

## **Labor Category Description**

### **Project Manager**

Minimum/General Experience: Must have at least 8 years of relevant work experience and a BA/BS degree in a related field.

Functional Responsibility: Responsible for the planning and execution of all activities related to a contract delivery order in functional areas such as IT project management, earned value management, systems design, development, implementation and operations, independent validation and verification, human resources management and operations, contract administration or finance and budget. Ensures that all personnel assigned to projects meet government qualification standards and receive necessary training.

Minimum Education: A minimum of a BA/BS degree – Four Years of Experience



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### **IT Lead**

Minimum/General Experience: Four (4) years of experience in IT or a related field.

Functional Responsibility: Provides in-depth and high level DESKSIDE SUPPORT to end-user community on hardware, software, and network related problems, questions, and use. Troubleshoots, resolves, integrates, tests, and maintains operating systems environments such as, but not limited to: Windows 7, MS Office, MS Exchange, UNIX, etc. Troubleshoots palm/handheld operating systems, architecture, data backup and recovery. Answers, evaluates, and prioritizes incoming telephone, voice mail, e-mail, and in-person requests for assistance from users experiencing problems with hardware, software, networking, and other information system-related technologies.

Minimum Education: BA or BS degree in a related field – Four Years of Experience

### **IT Developer/Web Developer Sr.**

Minimum/General Experience: Eight (8) years of experience as a web developer.

Functional Responsibility: Responsible for the development of program and system specifications based on requirements obtained from end-users. Designs, codes, tests, and documents of complex software and software systems from developed specifications. Supervises Software Developers and manages other deliverables for system and subsystem development.

Minimum Education: BS or BA degree – Four Years of Experience

### **IT Developer/Web Developer**

Minimum/General Experience: Four (4) years of experience in web development, design.

Functional Responsibility: Responsible for the development of program and system specifications based on requirements obtained from end-users. Designs, codes, tests, and documents of complex software and software systems from developed specifications. Supervises Software Developers and manages other deliverables for system and subsystem development.

Minimum Education: BS or BA degree in a related field – Four Years of Experience

### **IT Developer/Web Developer Jr.**

Minimum/General Experience: Six (6) years of experience in web development, design.

Functional Responsibility: Responsible for the development of program and system specifications based on requirements obtained from end-users. Designs, codes, tests, and documents of complex



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software and software systems from developed specifications. Supervises Software Developers and manages other deliverables for system and subsystem development.

Minimum Education: BS or BA degree in a related field. – Four Years of Experience

### **Programmer/Analyst**

Minimum/General Experience: Four (4) years of experience in programming or as a systems analyst.

Functional Responsibility: Works with senior programmers to code, tests, and debugs new software or enhancements to existing software. Performs maintenance on existing software products and contributes knowledge of business applications. Writes programs according to specifications needed. Works with the technical staff to understand problems had with software and then resolve them. Resolves customer complaints with the software and responds to suggestions for improvements and enhancements. Also, assists in the development of software user manuals.

Minimum Education: BA, or BS degree in a technical field – Four Years of Experience

### **Enterprise Systems Architect**

Minimum/General Experience: Eight (8) years of experience.

Functional Responsibility: Determines cost-effective development solutions. Communicates with development resources to ensure all business requirements and client needs are met.

Minimum Education: BS or BA degree in a related field – Four Years of Experience

### **Business Systems Analyst**

Minimum/General Experience: Six (6) years of Business Analysis experience in a technical environment.

Functional Responsibility: Responsible for data analysis and understanding of information technology (IT) processes, managing a portfolio of payment related (IT) projects, driving change, and managing complex processes with the goal of continually improving the solution. The Business analyst is also responsible for managing other team members and working with the client to achieve successful outcomes.

Minimum Education: BA or BS degree is a related field – Four Years of Experience

## **Computer Programmer III**

Minimum/General Experience: Five (5) years of experience in computer operation and/or programming, including at least one (1) year as Computer Programmer II or equivalent.

Functional Responsibility: Determines best means of solving complex problems, performing original design analysis for methods of solution. Utilizes knowledge of systems to assist in defining problems, run requirements, and time and form charts. Develops general and detailed flow-charts, tables, and diagrams required for programming projects. Writes programs in appropriate (interpretive, compiler, or assembly) language and documents procedures used throughout each program. Develops controls and initiates tests to verify system integrity.

Minimum Education: Minimum Education: BS or BA degree in a related field – Four Years of Experience

## **Business Analyst/Technical Writer**

Minimum Education: Bachelor's Degree in Computer Science, Engineering or related field.

Minimum/General Experience: Eight (8) years of experience, including at least 4 years of experience in editing and technical writing

Functional/Responsibility: Reviews, analyzes, and edits technical and functional documents. These documents include strategic plans, system specifications, system requirements, user manuals, training manuals, and studies results. Supports the development of executive summaries of documents. Performs research and analysis and prepares documentation for user interviews and supports the requirements gathering sessions by performing scribe functions.

Minimum Education: BS or BA degree – Four Years of Experience

## **Statistician I**

Minimum/General Experience: Six (6) years of experience with include computerized data screening, computer report generation, statistical data analysis, report writing, statistical study design and tasks related to selected research topics.

Functional Responsibility: Produce computer programs using appropriate data management computer software to identify any internal inconsistencies or errors in study data, and collaborate with data managers and database administrators in resolving these errors prior to formal statistical analysis and computer report generation. Produce computer programs as needed which will present and summarize study data in ways understandable and useful. Perform, as directed by and under minimal supervision of the senior statistician, the appropriate statistical analyses required

for interim study monitoring, routine study reporting, and manuscript preparation, as required by the research objectives.

Minimum Education: Master's degree – Four Years of Experience

### **Statistician II**

Minimum/General Experience: Eight (8) years of experience with include computerized data screening, computer report generation, statistical data analysis, report writing, statistical study design and tasks related to selected research topics

Functional Responsibility: Produce computer programs using appropriate data management computer software to identify any internal inconsistencies or errors in study data, and collaborate with data managers and database administrators in resolving these errors prior to formal statistical analysis and computer report generation. Produce computer programs as needed which will present and summarize study data in ways understandable and useful. Perform, as directed by and under minimal supervision of the senior statistician, the appropriate statistical analyses required for interim study monitoring, routine study reporting, and manuscript preparation, as required by the research objectives.

Minimum Education: Master's degree –Four Years of Experience

### **Subject Matter Expert**

Minimum/General Experience: Six (6) years of relevant technical experience. Advanced degree may substitute for years of experience.

Functional Responsibility: Defines the problem and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation.

Minimum Education: Master's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline – Four Years of Experience

### **Subject Matter Expert/Technical Assistant**

Minimum/General Experience:



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Functional Responsibility: Responsible for performing professional level activities under minimal guidance in administering, maintaining, troubleshooting, and/or developing computer systems and/or applications. Subject Matter Expert/Technical Assistant will also serve as a lead on projects and to lower level staff.

Minimum Education: Bachelor's degree in computer information systems, computer science, or a related field – Four Years of Experience

**Equivalency:**

- Bachelor's Degree – four years experience
- Masters Degree – four years experience
- PhD – four years of experience